

University of Northumbria at Newcastle

Publication Scheme for Wholly Owned Companies - ACTIVE

1. Northumbria Learning Limited (Company Number 04039149)

Registered Office:
Ellison Building
Newcastle upon Tyne
Tyne and Wear
NE1 8ST

Who we are and what we do

Northumbria Learning, a wholly owned subsidiary of Northumbria University, provides consultancy and bespoke software solutions for business and educational establishments and delivers learning and training via the internet using state of the art software. Northumbria Learning helps its customers deliver and manage online learning more flexibly and cost effectively than traditional methods without the need for additional IT expertise or hardware.

We provide fully hosted e-learning solutions built on Northumbria University's ten years of experience in online education and training, together with the capability to provide and support trouble free online support.

Northumbria Learning is the UK's preferred hosting provider of Blackboard Inc., the world leading eLearning platform, and manages approximately 50,000 users for universities, colleges and schools and offers a scalable, flexible option.

2. The Freedom of Information Act 2000

The Freedom of Information Act 2000 is intended to promote a culture of openness and accountability amongst public authorities by providing people with rights of access to the information held by them. It is expected that these rights will facilitate better public understanding of how public authorities carry out their duties, why they make the decisions they do and how they spend public money. Universities fall within the definition of public authority.

Under section 19 of the Act public authorities have a duty to adopt and maintain a publication scheme, to publish information in accordance with its scheme, and from time to time, to review its publication. Northumbria Learning, as a wholly owned subsidiary of Northumbria University, also falls within the definition of public authority, and has produced a publication scheme.

3. Classes of Information

i. Organisation

Description	Format/Availability	Fee
Details of the company structure	To request a paper copy please contact:- Freedom of Information Officer Northumbria University University Secretary's Office Ellison Building Newcastle upon Tyne NE1 8ST	n/a
Memorandum and Articles of Association	To request a paper copy please contact the FOI Officer	n/a

ii. Services

Description	Format/Availability	Fee
Who we are/ What we do: promotional material outlining Northumbria Learning's service	To request a paper copy please contact:- Marketing Officer Northumbria Learning 3 rd Floor East Wing Hadrian House, Higham Place Newcastle upon Tyne NE1 8AF	n/a
Details on: Blackboard Moodle eTools Front Window Student Web & File Space Management	To request a paper copy please contact:- Marketing Officer Northumbria Learning 3 rd Floor East Wing Hadrian House, Higham Place Newcastle upon Tyne NE1 8AF	n/a
Northumbria Learning website	Internet link: www.northumbrialearning.co.uk	n/a

iii. Finance

Description	Format/Availability	Fee
Annual accounts	To request a paper copy please contact the FOI Officer	n/a
Annual returns	To request a paper copy please contact the FOI Officer	n/a
Link to Companies House	Internet link: www.companieshouse.gov.uk	n/a

iv. Publication

Description	Format/Availability	Fee
eLearning.. a new problem or a new solution? (Promotional literature)	To request a paper copy please contact:- Marketing Officer Northumbria Learning 3 rd Floor East Wing Hadrian House, Higham PLace Newcastle upon Tyne NE1 8AF	n/a
Press Release Archive	To request a paper copy please contact:- Marketing Officer Northumbria Learning 3 rd Floor East Wing Hadrian House, Higham PLace Newcastle upon Tyne NE1 8AF	n/a

4. Payment

At this time Northumbria Learning will not be charging for the production of material on the publication scheme. However we reserve the right to change this arrangement at any time and without warning. All requests received prior to the fee introduction will not be affected by these changes.

5. Copyright

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6. Accessing the Information

The information included in Northumbria Learning's publication scheme is available in paper form with some sources also being available via the web. In order to access this information please contact the Freedom of Information Officer at the following address, unless otherwise directed:

Northumbria University
University Secretary's Office
Ellison Building
Newcastle upon Tyne
NE1 8ST

Complaints

If you are not satisfied with the way in which the University has dealt with your Freedom of Information request, please contact in writing; The University Secretary, University Secretary's Office, Ellison Building, Ellison Place, Newcastle upon Tyne, NE1 8ST.

If you are still not satisfied after making a formal complaint to the University Secretary you may wish to refer your complaint to the person appointed by the government to oversee the Act at the following address.

Information Commissioner
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

www.informationcommissioner.gov.uk

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